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SECRET
SC-M-38
7 July 1952

STAFF CONFERENCE

Minutes of Meeting Held in Director's
Conference Room, Administration Building
Monday, 7 July 1952, at 1100 Hours

General Smith Presiding

Frank G. Wisner, Deputy Director for Plans
Loftus E. Becker, Deputy Director for Intelligence
Colonel Lawrence K. White, Acting Deputy Director for Administration
25X1 [redacted] ing Assistant Director for Scientific Intelligence
[redacted] Assistant Director for Intelligence Coordination
Kingman Douglass, Assistant Director for Current Intelligence
25X1 [redacted] r for Special Operations
25X1 [redacted] nt Director for Operations
[redacted] Assistant Director for Communications
Huntington D. Sheldon, Assistant Director for Current Intelligence (designate)
[redacted] Acting Assistant Director for National Estimates
Colonal Matthew Baird, Director of Training
25X1 [redacted], Acting Chief, Technical Services Staff, ODD/P
Colonel Sheffield Edwards, Assistant Deputy for Inspection and Security
[redacted] ssistant to the Director
25X1 [redacted], Assistant to the Director
[redacted] istant to the Director

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1. Arrival of Mr. Sheldon.

Mr. Douglass noted that Mr. Sheldon had arrived to replace him and introduced him to those present.

2. Cable Secretary.

The Director discussed briefly two possible candidates for the position of Cable Secretary and, in reply to a statement by 25X1 [redacted] that the Cable Secretary should be an individual who knows CIA thoroughly, stated that qualifications for the position were more important and that necessary knowledge of CIA could be acquired in a relatively short time provided the proper person was found.

3. Orientation Course Introductions.

Colonel Baird requested volunteers to introduce Secretary Kimball and General Partridge at orientation course meetings. The Director stated he would introduce the Secretary and designated Mr. Becker to introduce General Partridge.

4. Air Conditioning.

The Director noted that we had obtained authorization to air condition our temporary buildings and asked those present to point out to their people that every effort is being made to provide more suitable working conditions.

5. Look Magazine Article.

25X1 [redacted] noted that John Gunther and Look have agreed to certain changes in the forthcoming article to be published by that magazine on the CIA.

6. CIA History.

In response to an inquiry by the Director about the progress of CIA history, 25X1 [redacted] reported four chapters had been completed and a fifth was in progress.

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